

TENDER FOR THE CONSULTANCY SERVICES ON REVIEW OF ACCESS LIST AND MANDATORY STANDARD ON ACCESS (MSA)

Tender No: MCMC / MRD / ACCD (01) / MSA_2025 / TC / 07 / 2025(04)

1. Scope of Work

No.	Question	Answer
1	<p>Paragraph 42.5 of the Tender Document says the Successful Tenderer must provide a team of <u>at least five (5) personnel</u>. Paragraph 42.7 goes on to specify there must be 1 Project Lead and 4 personnel in the Project Team with more than 5 years of experience. As we will be partnering with a Local Partner in Malaysia, we were planning to have one Project Lead and 6 other team members, comprising 4 lawyers from our firm and 2 lawyers from the Local Partner. Could you please confirm that this is acceptable in terms of team size?</p>	<p>The proposed team size consisting of 1 Project Lead and 6 team members (including 2 team members from Local Partner) is acceptable. Please ensure that all team members/personnel meet the requirements outlined in the Tender Document.</p>
2	<p>Section 5 of the ITT makes reference to a single Public Inquiry covering both the draft Access List and the draft revised MSA (i.e. there will only be one PI Paper and PI Report). We note that in the past MCMC has conducted separate Public Inquiries on the Access List, followed by another Public Inquiry on the MSA. Please confirm that, as part of this assignment, MCMC indeed wishes to cover both the Access List and MSA within a single Public Inquiry.</p>	<p>MCMC will be conducting 2 separate Public Inquiry: Public Inquiry of Access List and Public Inquiry of MSA. Consequently, the Successful Tenderer will need to prepare 1 Public Inquiry Paper and 1 Public Inquiry Report for each of the Access List and MSA. Please note that both Public Inquiry will take place simultaneously.</p>

2. General

No.	Question	Answer
1	<p>Clause 8.13 states that: The Working File in the form of Microsoft Excel (Working File) is included as part of this Tender Document for ease of reference and preparation of tender submission.</p> <p>For the avoidance of doubt, please confirm that filling in those Appendices which are provided in the working file is sufficient for the submission without the need to reproduce all the Appendices as presented (pages 42 to 68) in the Tender document and submit (completed) in a Word / PDF as well as the spreadsheet.</p>	<p>Completing the Appendices provided in the Working File is sufficient for the submission. However, kindly follow the instructions stated and ensure that all appendices are provided in tender submission.</p> <p>Please also segregate and submit the Appendices to Technical Submission and Financial Submission accordingly as per outline in the Technical Checklist and Financial Checklist.</p>
2	<p>Section 8 of the tender documentation states that the tender submission must be provided in printed hard copy and via USB stick. Is it also possible to submit the tender response electronically (e.g. via the MSMART system or email)? Or are the printed hard copy and USB the only acceptable submission formats?</p>	<p>Kindly prepare and submit your proposal (tender submission) according to paragraph 8 of the Tender Document.</p>
3	<p>Section 8.13 states that the Working File (in Excel format) is provided for ease of reference. Is it compulsory to submit the Working File as part of our digital tender submission copy (on USB stick)? Does the content of the Working File need to be identical to the searchable PDF submission and hard copy?</p>	<p>Kindly submit the Working File as part of hardcopy and digital tender submission. Please ensure the submission is complied with paragraph 8.2 of the Tender Document. The content of the Working File shall be identical in both hard copy and searchable PDF submission.</p>
4	<p>Do we then have to print out two copies of the Working File as well?</p>	<p>Yes, kindly print out the Working File for the hardcopy submission as well.</p>

No.	Question	Answer
5	<p>As part of the tender documents, MCMC provided two files: (i) The Invitation to Tender (ITT) document in PDF format; and (ii) A Microsoft Excel file (“879_Working File_119.XLS”) containing the same templates as already set out in the ITT document.</p> <p>Given this, can you please confirm whether we need to also complete and submit to MCMC as part of our Proposal the templates set out in the “879_Working File_119.XLS” Excel? Or is it sufficient for us to provide the following: 1) Hard Copies (x1 Original / x1 copy); 2) USB Electronic version in Searchable PDF</p>	<p>Kindly submit the Working File as part of hardcopy and digital tender submission. Please ensure the submission is complied with the paragraph 8.2 of the Tender Document. The content of the Working File shall be identical in both hard copy and searchable PDF submission.</p>
6	<p>Where we have included additional or supporting information in the PDF/hard copy of the tender files, are we required to also add this information to the Working File? There are no placeholders for this additional information in the Working File.</p>	<p>No, it is not required to include this in the Working File. However, kindly make reference for ease of evaluation.</p>
7	<p>Paragraph 11.3.3 of the Tender Document requires the Tender Submission to include a list of all personnel who shall undertake the consultancy (including man-days and daily professional fees). There is no separate sheet or placeholder for this in the Working File. Is it OK if we do not include this in the Working File?</p>	<p>OK. However please ensure that information required other than stated in the Working File is provided in the tender submission (hard copy & digital).</p>
8	<p>There are some things required by MCMC in the Tender Submission that do not have a relevant sheet in the working file (e.g. Appendices E and F; CVs in Appendix H(2)(B) and several attachments under Appendix C such as Company Constitution, Letter of Undertaking, etc). Is it correct we are not required to include these in the Working File?</p>	<p>Yes, it is not required to include those in the Working File. However, please ensure it is submitted in the tender submission (hard copy & digital).</p>
9	<p>The Working File includes both financial and technical submission-related appendices in one document. As the Tender Document requires us to submit the Financial and Technical Submissions</p>	<p>Yes, please separate the Working File into two (Technical Submission & Financial Submission) and saved on separate USBs.</p>

No.	Question	Answer
	separately, would it follow that the Working File should also be separated into two and saved on separate USBs?	
10	<p>As per paragraph 11 Business Profile clause 11.3.3 - <i>A list of all personnel who shall undertake the Consultancy (please provide the curriculum vitae for each personnel, contribution and number of personnel during the various stages of the Consultancy, input in man-days and daily professional fees rate).</i></p> <p>Can you confirm if this table should be included in the Technical or Financial proposal?</p> <ul style="list-style-type: none"> • Technical proposal –in addition to Appendix H List of Personnel; or • Financial proposal –in addition to Appendix D Schedule of Price <p>And if it goes in the financial proposal, does this mean we have to include all the full CVs in financial proposal as well as technical proposal?</p>	<p>For the information required in Paragraph 11.3.3, this information shall be included in the following:</p> <ol style="list-style-type: none"> 1. Financial Proposal – Appendix C (2.4 – CV of the Project Team); and 2. Technical Proposal – Appendix H (List of Personnel & CV for Experts that Shall Undertake the Consultancy). Kindly follow the format provided in the Tender Document.