

Malaysian Communications and Multimedia Commission

*Guidelines for Dispute Resolution
Result of Preliminary Inquiry
Claim No: Case Number / Year*

Between

Name of the Claimant
(Company No. xxx)
("the Claimant")

and

Name of the Respondent
(Company No. xxx)
("the Respondent")

To:

1. Name and Address of the Claimant
2. Name and Address of the Respondent

Please take note that pursuant to the notification of dispute under section 83 of the Commission and Multimedia Act 1998 ("Notification of Dispute") for Case Number: Number /Year, the Commission has decided that the Commission :

*will

*will not

convene to resolve the dispute.

* If the Commission decides to convene to resolve the dispute, the Claimant and the Respondent shall take note of the following :-

Note for the Claimant:

Pursuant to the Notification of Dispute submitted to the Commission and the Commission's finding in the preliminary inquiry, you are required to file with the Commission a Statement of Case in relation to the claim by delivering the same by hand or by A.R. Registered Post to the Commission directed to the **Chairman, Malaysian Communications and Multimedia Commission**, at the following address:

**MCMC Tower 1,
Jalan Impact, Cyber 6,
63000 Cyberjaya,
Selangor Darul Ehsan.
(Attention: Name of the department)**

within 14 days from the date of receipt of notification in this letter. Enclosed herewith the following documents for your further action :-

- (a) a copy of the Statement of Case (Form 2) for you to complete; and
- (b) the relevant instructions in relation to Form 2.

Note for the Respondent:

Pursuant to the Commission's finding in the preliminary inquiry and upon the Commission's receipt of the Statement of Case from the Claimant, the Commission will forward to you :-

- (a) a copy of the Statement of Case as submitted by the Claimant;
- (b) a copy of the Statement of Reply (Form 3) for you to complete; and
- (c) the relevant instructions in relation to Form 3.

to enable you to submit your Statement of Reply accordingly.