



Suruhanjaya Komunikasi dan Multimedia Malaysia
Malaysian Communications and Multimedia Commission

RADIO AMATEUR EXAMINATION (RAE) RULES

PLEASE READ CAREFULLY

You must follow these rules and the instructions given by the Chief Invigilator at all times during the examination period or you may be disqualified from the examination

1. Always pay attention and follow the instruction given by the Chief Invigilator from time to time during the examination period.
2. Please keep silent and stay calm at all times during the examination period and do not disturb other candidates.
3. Please raise your hand in case you need assistance during the examination period.
4. You are allocated three (3) hours to answer all the questions in the Question Booklet.
5. You must bring the following to the examination hall:
 - a. Your examination *admission advice slip*; and
 - b. Your *Identification Card, Passport* or "*Kad Kuasa*".
6. You should be at your desk ten (10) minutes prior to the start of the examination. Please ensure that:
 - a. You are sitting at the correct desk; and
 - b. Your desk number matches with the index number printed on your *admission advice slip*
7. The doors of the examination hall will be closed 15 minutes after the examination started. You are not allowed to enter the examination hall after this time unless you have the permission from the Chief Invigilator.
8. You are not allowed to leave the examination hall during the **first hour of the examination period**.
9. You are not allowed to leave the examination hall temporarily unless an invigilator escorts you.
10. You are not allowed to smoke, drink or eat in the exam hall, unless you have a medical reason.
11. You are only allowed to bring in pen, pencil, eraser, ruler and calculator into the exam hall.
12. Your calculator must be clearly visible on your desk and you are not allowed to bring or use the calculator instruction book.
13. You must bring your own calculator and you are not allowed to borrow from other candidate for whatever reason.

The following types of calculators are allowed.

- a. Scientific calculators
- b. Calculators with the standard memory functions and STO keys
- c. Calculators that can hold formulas in their memories
- d. Solar-powered calculators (at your own risk)

The following types of calculator are not allowed.

- a. Those with programming functions
- b. Calculators with alpha-numeric keyboards
- c. Personal organisers
- d. Calculators that make noise
- e. Calculators that can be programmed from other sources by detachable modules, barcodes, tapes or cards
- f. Calculators that feature graphical displays
- g. Mains-operated calculators

The invigilator's decision on either to allow or not to allow a particular calculator is final.

14. At the end of the examination period, you must stop writing as soon as you are told to do so. You must stay in your seat until all the Question Booklets and answering sheets are collected. Make sure you hand over the completed Answering Sheet and Question Booklet to the Invigilator without removing any part of it.

Procedure relating to cheating

15. For the purpose of this examination, cheating will be defined as allowing or assisting another candidate to gain unfair advantage in an examination by any device contrary to the relevant assessment regulations. If you are found cheating, or helping another candidate to cheat, your examination paper will be forfeited. Practices which will **automatically be deemed** to constitute cheating include:
 - a. Taking unauthorised notes or devices into an examination or having any book, notes or documents on you at any time during the exam;
 - b. Copying from or in any way plotting with another candidate;

- c. Leaving the examination hall without the permission of an invigilator;
 - d. Obtaining an unauthorised copy of an examination paper;
 - e. Removing Question Booklet and worksheet whether used or blank from the exam hall;
 - f. Communicating or trying to communicate with another candidate during an examination; and
 - g. Being a party to impersonation in relation to an examination.
16. The following items are not allowed unless approved by the Chief invigilator
- a. Briefcases;
 - b. Mobile phones;
 - c. Books; and
 - d. Notes or written material of any kind.
17. The Commission will not be liable for any loss, theft, or damage to your personal belongings left in or outside the exam hall. Any personal belongings brought into the exam centre will be on your own risk.
18. If allowed to be brought in, any mobile phones or/ and other electronic devices must be switched off during the examination period.
19. During the exam, if you are found to be with any personal belongings without permission, your examination will be cancelled. This applies whether the item is:-
- a. On you;
 - b. In your clothing;
 - c. In pencil or instrument cases of any kind;
 - d. On the desk; or
 - e. On the floor nearby around you
20. You are not allowed to bring in any rough/ working papers into the exam hall. The rough/ workings papers will be provided
21. You are not allowed to take out from the exam hall any exam stationery provided including the Question Booklet.

Exam stationery

- 22. The Question Booklet and Answering Sheets will be issued at the start of the exam.
- 23. A copy of rough/working paper are provided at the start of the exam and you may request additional sheet if needed at anytime during the examination.

Question Booklet and Answer Sheet

- 24. You must write only your index number (in ink) on the reserved space allocated on the **Answering Sheets** when told to do so. *[Your index number is printed on your examination admission advice.]*

- 25. Do not write your name on any part of the Question Booklet or/and Answer Sheet.
- 26. Answer all questions on the Answer Sheet provided. Each question has four (4) optional answers. You shall only shade **one answer per question**. You will not lose any marks for incorrect answers.
- 27. Answer each question by shading with a 2B pencil in between the two lines over the alphabet option on the Answer Sheet that you think is correct.
- 28. If you wish to change your answer, erase your earlier shading neatly, before you proceed to shade your new answer.
- 29. You must not shade in pen on the Answering Sheet. Please use 2B pencil only.

The appeal procedure

- 30. The appeal procedure is **only intended for candidates who feel that their RAE results has been wrongly issued due to an error in the marking of his/her answering sheet of the RAE.**
- 31. An appeal must be filed within **fourteen (14) days** from the date of the notification of the RAE results and should be made in writing and sent to:

**Malaysian Communications and
Multimedia Commission,**
Off Persiaran Multimedia
63000 Cyberjaya,
Selangor

Attn: Cik Ida Khairuniah Idris

- 32. No charge is made for lodging an appeal but the notice of appeal must explain in detail and include any supporting documents to justify the case if any.
- 33. When submitting an appeal please ensure that your full details, including your address and telephone number are included.