Tender Briefing Sessions For

EXECUTIVE INTEGRATED INFORMATION, PROJECT MANAGEMENT OFFICE AND RELATED APPLICATION SYSTEM

Ref.: MCMC/SISD(1)/EIIS-PMOS2017/TC/01/17(01)

6 February 2017

AGENDA

1. Background

2. Scope of Work

3. General Technical Requirements

4. Tender Compliance

EXECUTIVE INTEGRATED INFORMATION, PROJECT MANAGEMENT OFFICE AND RELATED APPLICATION SYSTEM

	PROJECT DESCRIPTION
Objective	To implement a holistic and integrated ICT solution to support MCMC's business processes
Implementation	1. **To provide development application tools to carry out a comprehensive work processes** activities not limited to modeling, automation, execution, control, measurement and optimization of business activity flows, in support of enterprise goals, within and beyond the organization. 2. Includes the Study, Analysis, Design, Development, Supply, Installation, Configuration, Testing, Training, Commissioning, Deployment, Maintenance and Support
Deliverables	i. Executive Integrated Information System (EIIS) (Dashboard) ii. Project Management Office System (PMOS) iii. License Management System
Timeline	6 months

SCOPE OF WORKS: MAIN SCOPE

No	Current Scope of Work	Remark
1	Executive Integrated Information System (EIIS) (Dashboard)	
2	Project Management Office System (PMOS)	
3	License Management System	
4	Training	

➢ Tenderers is required to **explain the work plan and approach to be taken** in order to achieve the scope of work required above

➢ The Consultant is required to **provide in detail the appropriate methodology to be used** in conducting the verification

EXECUTIVE INTEGRATED INFORMATION SYSTEM (EIIS) (DASHBOARD)

No	Current Scope of Work	Remark
1	Dashboard	
2	Business Process Management	Business process management tool that lets you discover, design, automate, and manage business processes – DFD, Business Process Model and Notation (BPMN and) Web Services Business Process Execution Language (BPEL Models)
3	Integration	
4	Decision Management	Business Rules Administration - The product must provide a rules repository
5	System Security	
6	Backup	
7	Training	

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➢ The Consultant is required to **provide in detail the appropriate methodology to be used** in conducting the verification

PROJECT MANAGEMENT OFFICE SYSTEM (PMOS)

No	Current Scope of Work	Remark
1	Track, monitor, measure and report the progress and performance of MCMC internal teams in achieving the CMAP 2020	
2	Design and implement CMAP 2020 workflows for 7 Policy Thrusts, 17 Strategic Initiatives & 127 identified programmes	
3	Data input by User Divisions on a scheduled basis	
4	Provide real-time score board / performance board of achievements under CMAP 2020	
5	Monitor activities of Sector/Division/Dept. according to milestones and/or checkpoints and time frames	
6	Able to generate report ; as and when required	
7	To allow change to agreed activities/milestones with prior approval	

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➢ The Consultant is required to **provide in detail the appropriate methodology to be used** in conducting the verification

LICENSE MANAGEMENT SYSTEM (LMS)

No	Current Scope of Work	Remark
1	To enable online applications for Class and Individual licenses (the system should include the whole process i.e. from the initial stage of submission till approval of the application);	
2	Revenue collection process;	
3	Data uploading process	
4	Able to generate report ; as and when required.	
5	Training	

- ➢ Tenderers is required to **explain the work plan and approach to be taken** in order to achieve the scope of work required above
- ➢ The Consultant is required to **provide in detail the appropriate methodology to be used** in conducting the verification

TIMELINES AND IMPLEMENTATION

The timelines and action items for the implementation of the systems must be identified and specified in detail. To ensure MCMC is able to test the systems for full implementation, it is important that the following timelines are adhered to:

Phase	Activity	By Week	PMOS	LMS
1	1	4	System requirements & designs complete.	
1	1A	8	Awareness Program, User requirements, modelling and designs for key business processes complete.	
2	2	12	System development & testing complete for PMOS.	System requirements & designs complete.
3	3	20		System development & testing complete.
4	4	24	Systems deployment for all.	

TENDER COMPLIANCE

The tenderer is encouraged to have :

210101

Hardware (low end technology) - Supply all types of computer hardware including PC, notebook, printer, document scanner, peripherals and maintenance; **OR**

210102

Hardware (high end technology) – All types of server, mainframe, high end Printers, Storage Area Network (SAN, NAS) including maintenance; **OR**

210103

Software Product and Services-Supply all computer software, operating system, database, off-the-shelf packages including maintenance; **OR**

The tenderer is encouraged to have :

210104

Software / System development / Customization and maintenance including data entry, data processing; **OR**

210105

Telecommunication/networking-supply product, infrastructure, services including maintenance (LAN/WAN/Internet/wireless/satellite); **OR**

210106

Data management – Provide services including Disaster Recovery; **OR**

The tenderer is encouraged to have :

210107

ICT Security and firewall, Encryption, Public Key Infrastructure (PKI), Anti-Virus; **OR**

210108

Multimedia–products, services and maintenance (video conferencing, web cast, Graphic design, animation).

Each tender submission shall comprise :

Technical Submission
(1 Original & 1 Copy)

Technical CD

Financial Submission

(1 Original & 1 Copy)

Financial CD

Must be type written & in English language

To complete **Acknowledgement Form** at the counter provided.

Acknowledge Form

	MCMC/SISD(1)/EIIS-PMOS2017/TC/01/17(01) (Acknowledgement of Submission)	TENDER EIIS PMOS 2017 Version 1

	COMPANY PARTICULARS	For MCMC use only
1.	Company Name :	
2.	Company Address : Tel. No : Fax. No : Email Address :	
3.	Name of representative :	
4.	**Contact Persons (Maximum Three Only):**	

	Name : Designation :	Tel : Email :	Signature:	
a.	Name : Designation :	Tel : Email :	Signature:	
b.	Name : Designation :	Tel : Email :	Signature:	
c.	Name : Designation :	Tel : Email :	Signature:	

5.	**Details of Submission:**	
	No. of Box (Boxes)/ Envelope(s) :	Acknowledged Received : (Day / Date / Time)

Return

Technical Submission

1   **Section 2**   : Scope of Work

2   **Section 3 (Para 5.5.3, 5.5.4 & 5.5.6) :** Work Requirements

3   **Appendix B**: Statement of Compliance to the Technical Specifications

4   **Appendix E**   : List of Experience
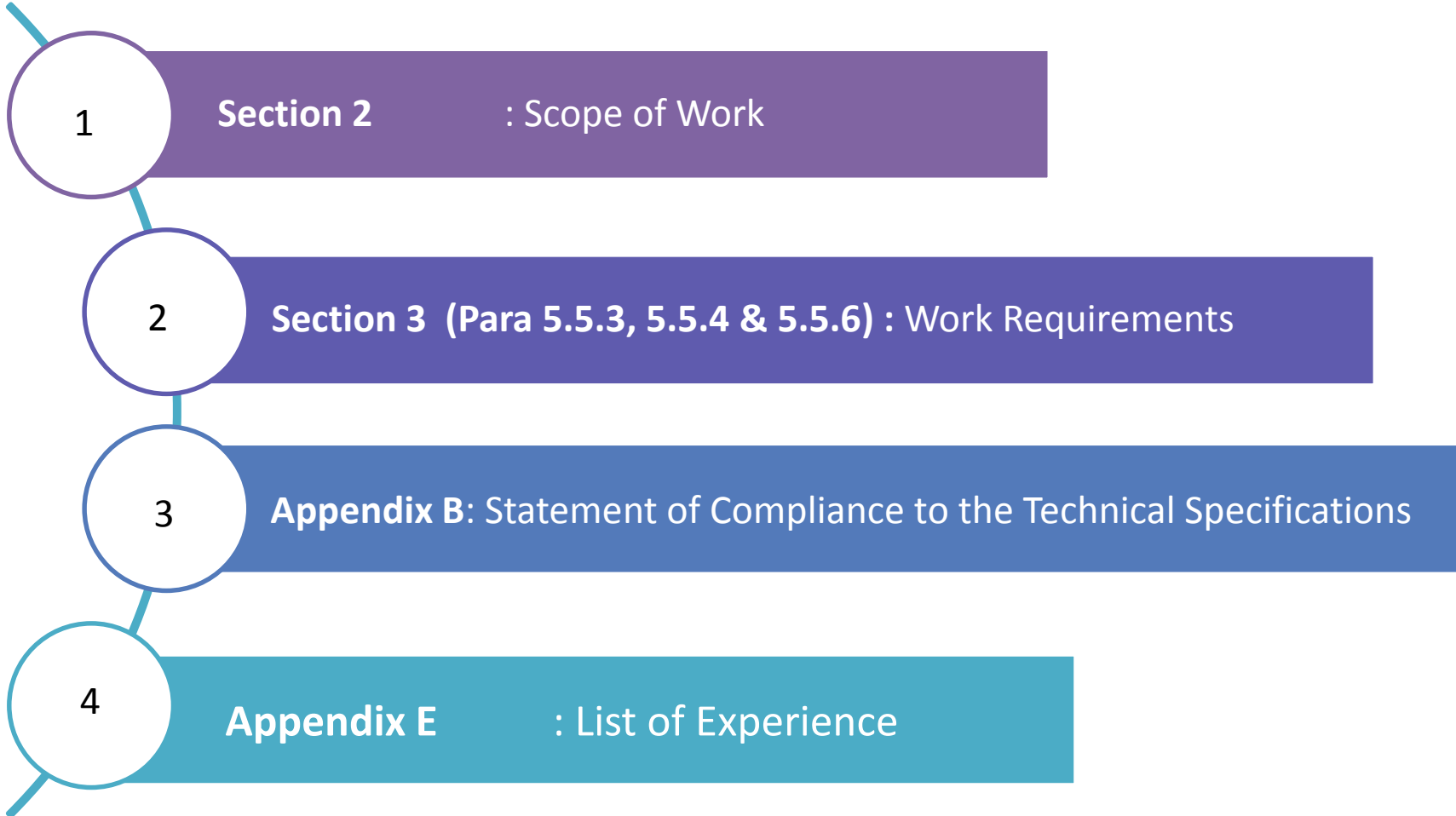
Financial Submission

1. **Section 3**   **(Para 5.5.1, 5.5.2, 5.5.5 & 5.5.7)**
                      : Work Requirements

2. **Section 4**   : Terms and Conditions of Tender

3. **Appendix A**   : Statement of Compliance to the Terms and Conditions of Tender

4. **Appendix C**   : Form of Tender Document

5. **Appendix D**   : Form for Business & attached with 7 documents listed in page 4

6. **Appendix F**   : Schedule of Price

7. **Appendix G**   : Tenderer's Declaration

8. **Appendix H**   : Declaration of Interest By Tenderer

❖ **Please ensure that the official receipt (tax invoice) is attached to Appendix C. Failure shall invalidate your submission.**

Closing Date

• Tender Clarification

- Strictly via email to

tender@cmc.gov.my only.

- Before 5:00pm.

- On **15th February 2017**.

• Tender Submission

- On or before **1st March 2017**.

- Before 12.00 noon.

- Late submission shall be rejected.

Payment Schedule

No	Payment Schedule	Payment (%)
1	Upon proper execution and stamping of contract or receipt of Performance Bond whichever earlier.	10
2	Upon satisfactory delivery of software	30
3	Completion of Development, Testing & UAT	20
4	Upon completion of Final Acceptance Test	20
5	Acceptable completion of training	10
6	Upon completion of 12 months warranty period	10
TOTAL		**100**

❖ **All payments shall be in Ringgit Malaysia only**

THANK YOU