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**TENDER FOR THE INTEGRATED FACILITIES MANAGEMENT
FOR MALAYSIAN COMMUNICATIONS AND MULTIMEDIA
COMMISSION (MCMC) AT MCMC CENTRE OF EXCELLENCE
(FORMERLY MCMC OLD BUILDING), CYBERJAYA**

**Tender Briefing
25 September 2020**

Objective

Session 1 :

- Briefing on the project
- Q & A

Session 2 :

Tender Compliance



Background

- Existing MCMC Center of Excellence (CoE) building is occupying an area of about 233,830 sqft. It was completed in August 2004 and has a built up area approximately of 120,000 sqft.
- The building has a capacity for 250 staff with occasionally it will be hosting the events, meetings and trainings for staff and publics alike.

Scope of Works

- The tender is for Integrated Facilities Management which will cover all of below scope of services :
 - a) Facilities Services
 - Mechanical (ACMV, Fire Protection System), Electrical and Civil Work
 - b) Cleaning, Housekeeping & Hygiene Services
 - c) Un-Armed Security Services
 - d) Landscape
 - e) Pest Control
 - f) Daily Waste Disposal
 - g) SPKA – *Iscada Net Sdn Bhd*
 - h) Lift System – *MS Elevator Engineering Sdn. Bhd.*
 - i) BAS – *Shinmacon Engineering Sdn Bhd*

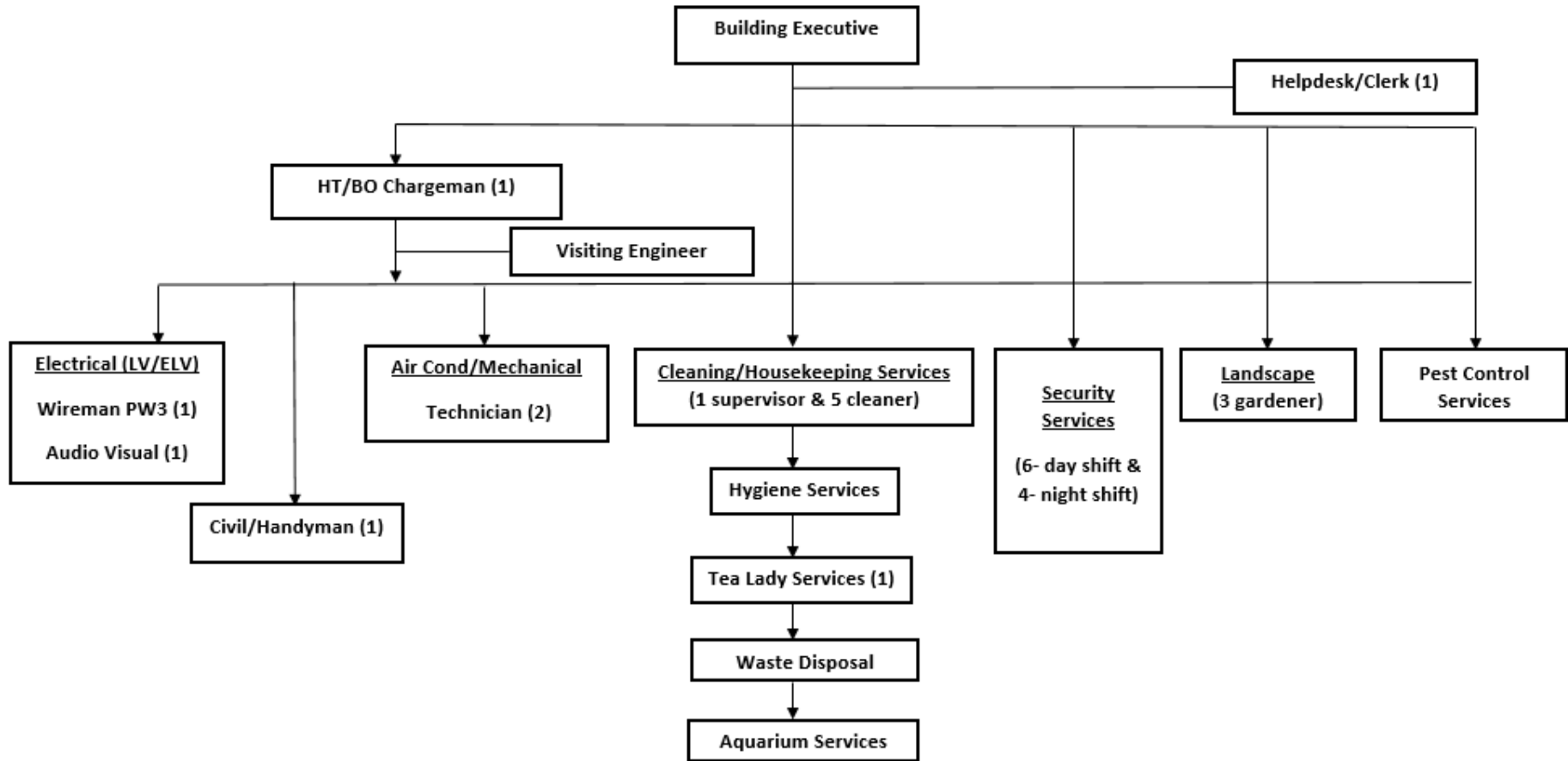


Scope of Works (cont.)

- The maintenance works is a fully comprehensive which it will include all consumable items and parts replacement.
- Any renovation or major refurbishment works that required upgrading of existing system will not included in the contract and it will subject to MCMC approval.
- The contract will be for three (3) years.
- The tenderer is also required to employ adequate numbers of qualified and competent staff to be stationed full time at the building.



Scope of Works (cont.)



Proposed IFM Structure

Tenderer Requirement



- Requirements to qualify to participate in this tender are as follows:
 - Registered with Companies Commission of Malaysia (CCM);
 - Registered with Construction Industry Development Board (CIDB) with minimum G5 license;
 - Registered with any corporate affiliation to facilities management or property management organization like BIFM, IFMA & MAFM;
 - Certified companies with ISO 9001 QMS;
 - Show experience and evidence in facilities/maintenance of Grade A offices or similar for the last five (5) years.



Financial

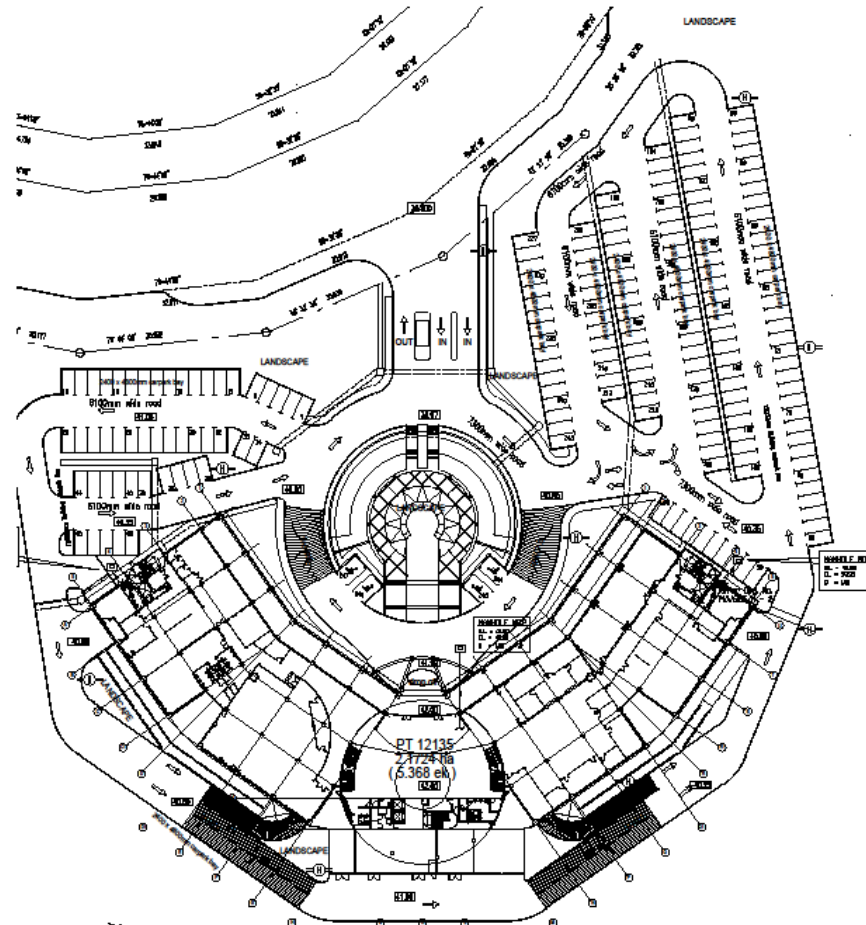
- The payment to the contractor will be on a monthly basis, which includes monthly report.
- Bank Guarantee (BG) is 10% of total contract sum and the validity of BG shall be 42 months.



Nominated Sub-Contractor

- SPKA System :Iscada Net Sdn Bhd
:Puan Nurul Hassan– 03-8075 8600
- Lift System :MS Elevator Engineering Sdn Bhd
:Mr. K Sivakumar– 019-357 7723
- Building Automation System (BAS) :Shinmacon Engineering Sdn Bhd
:Mr. B K Lee– 012-638 2191

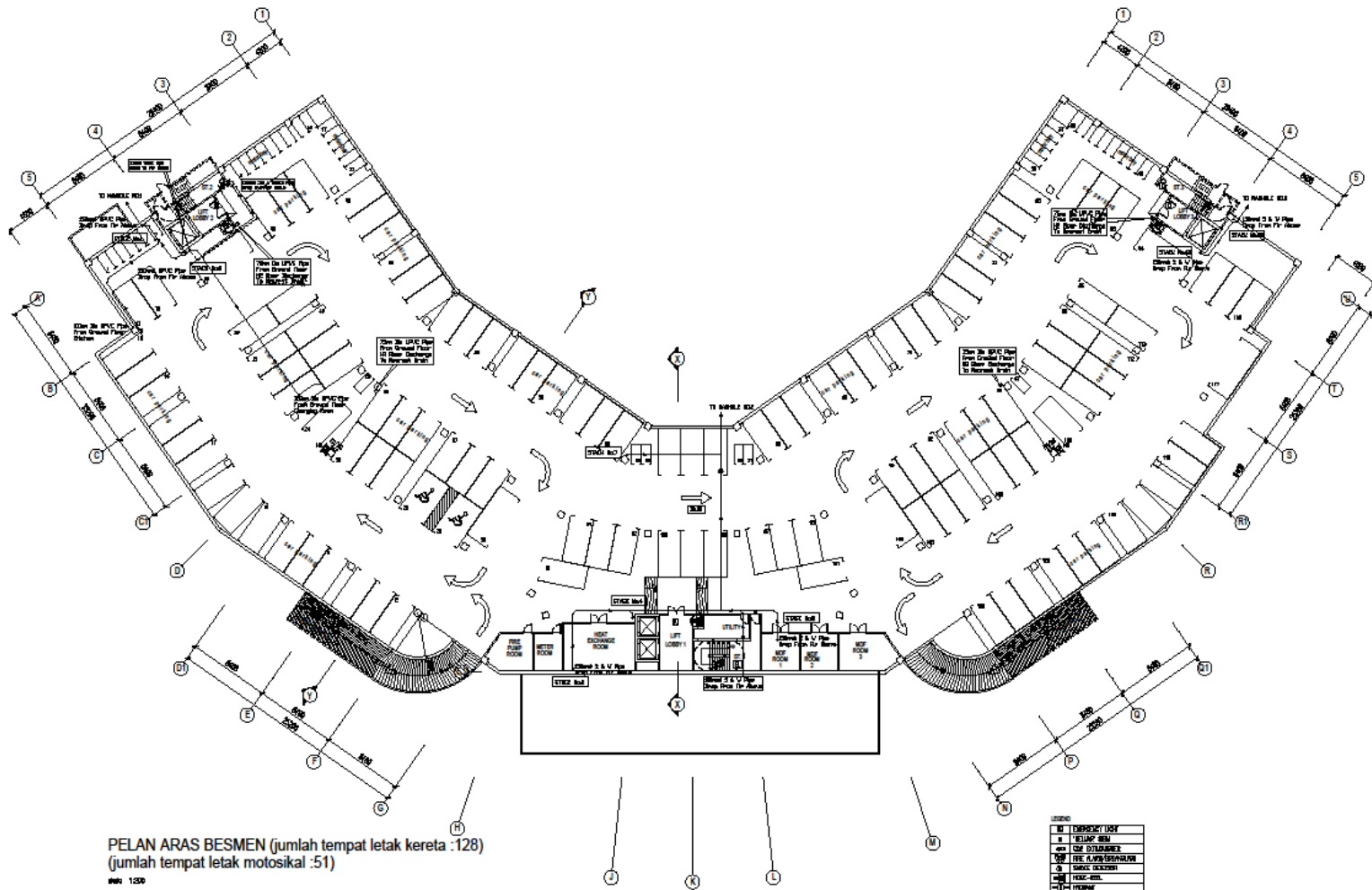
Drawing – Site Plan



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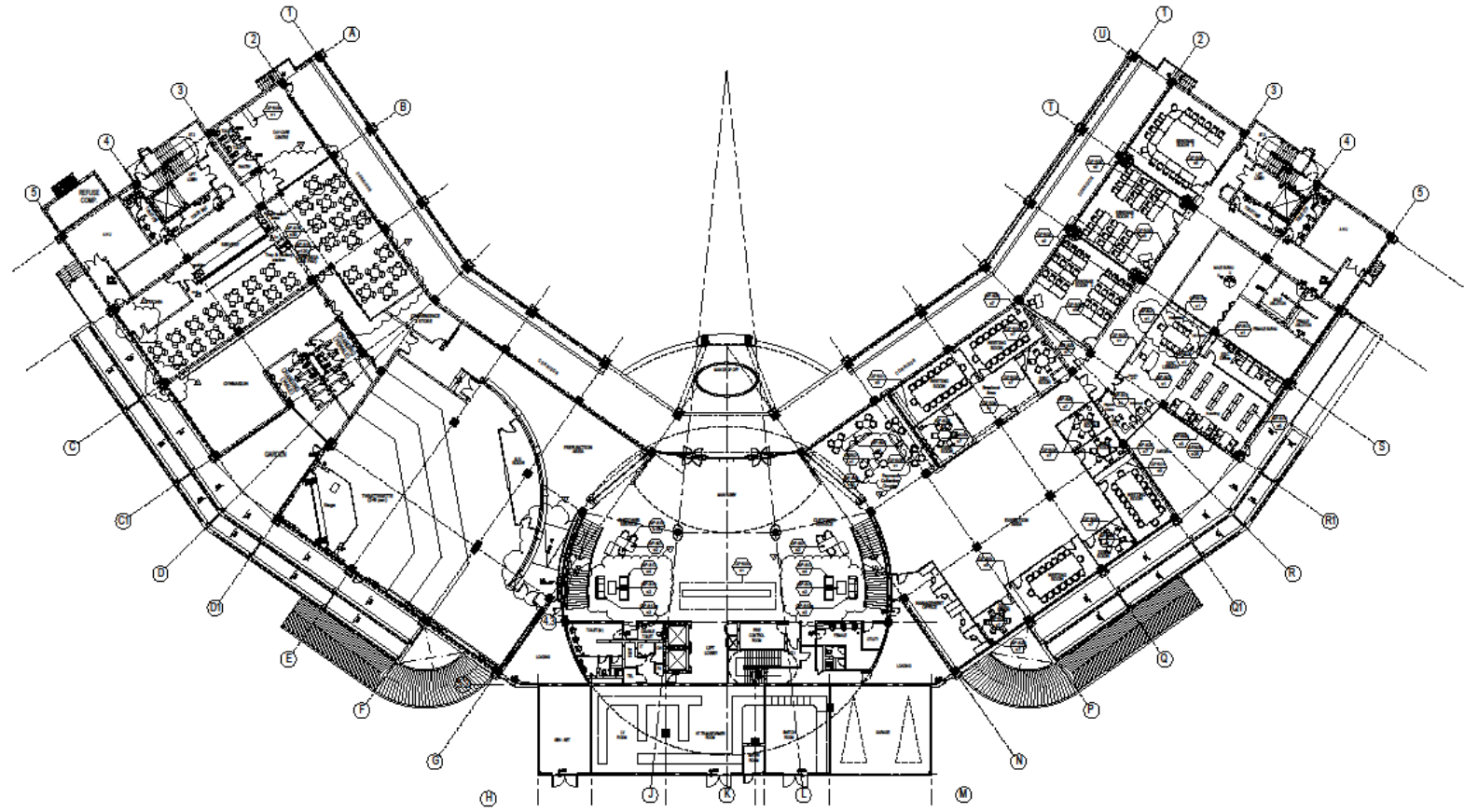
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Drawing – Basement



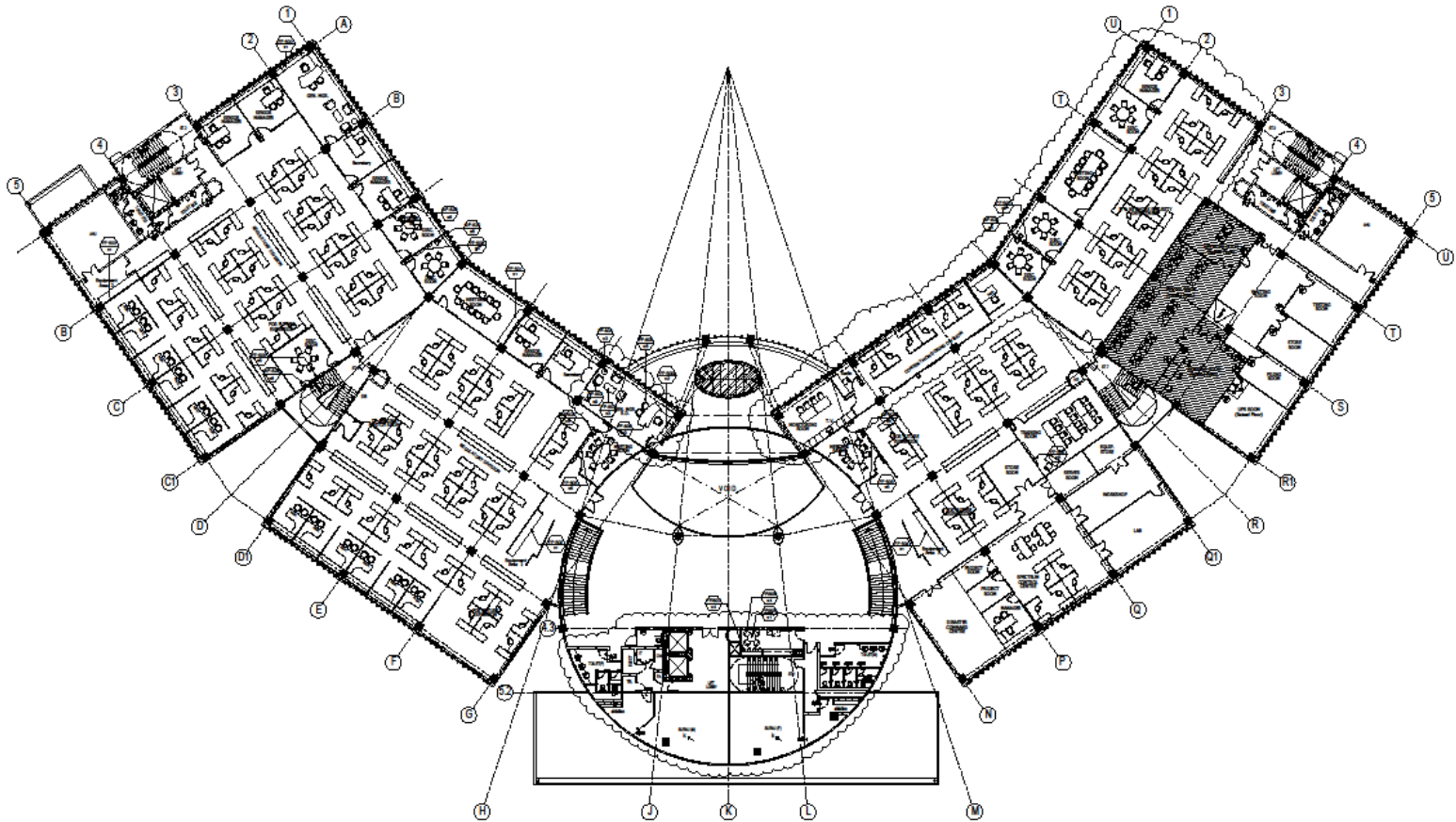
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Drawing – Ground Floor



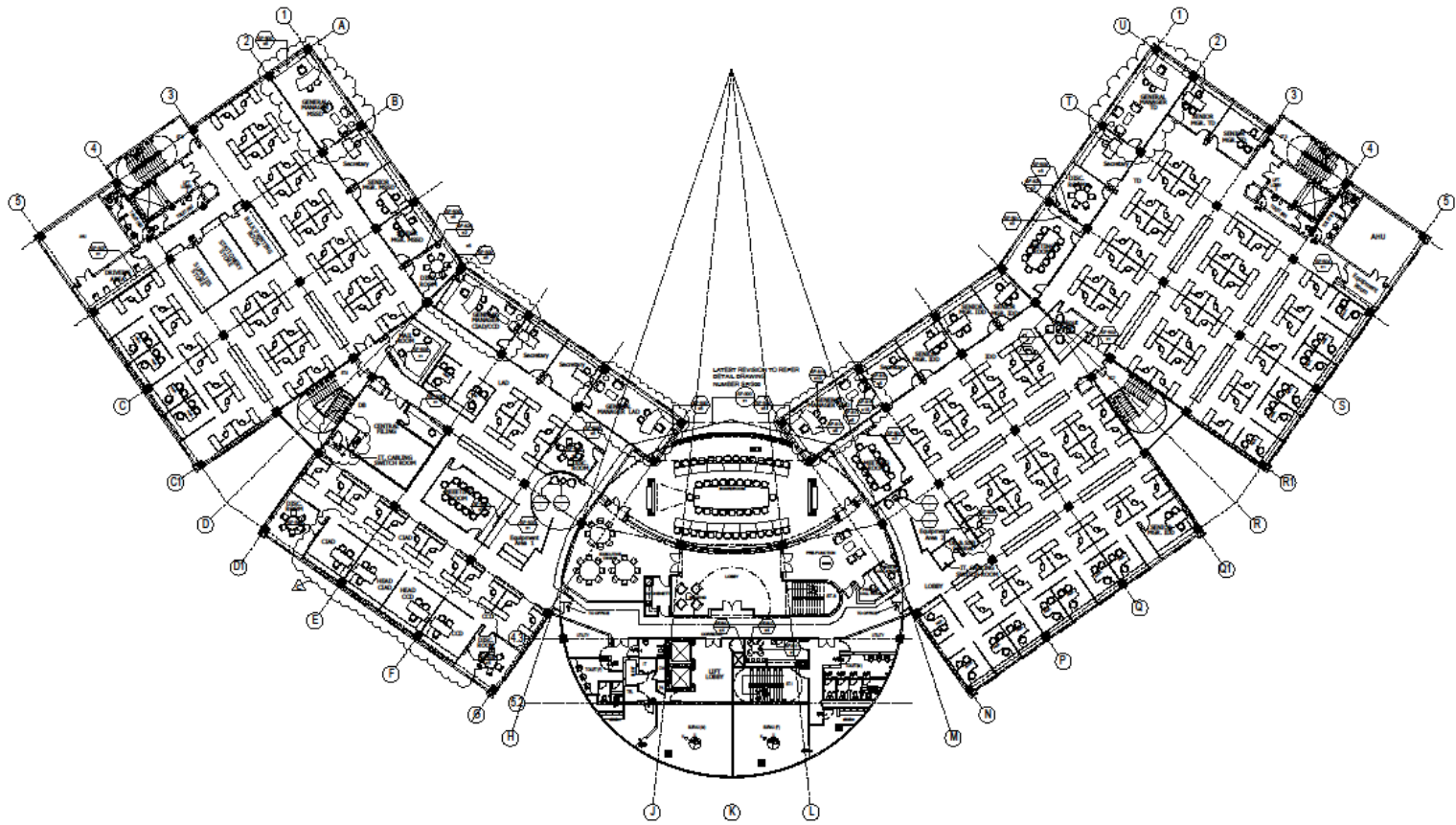
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Drawing – 1st Floor

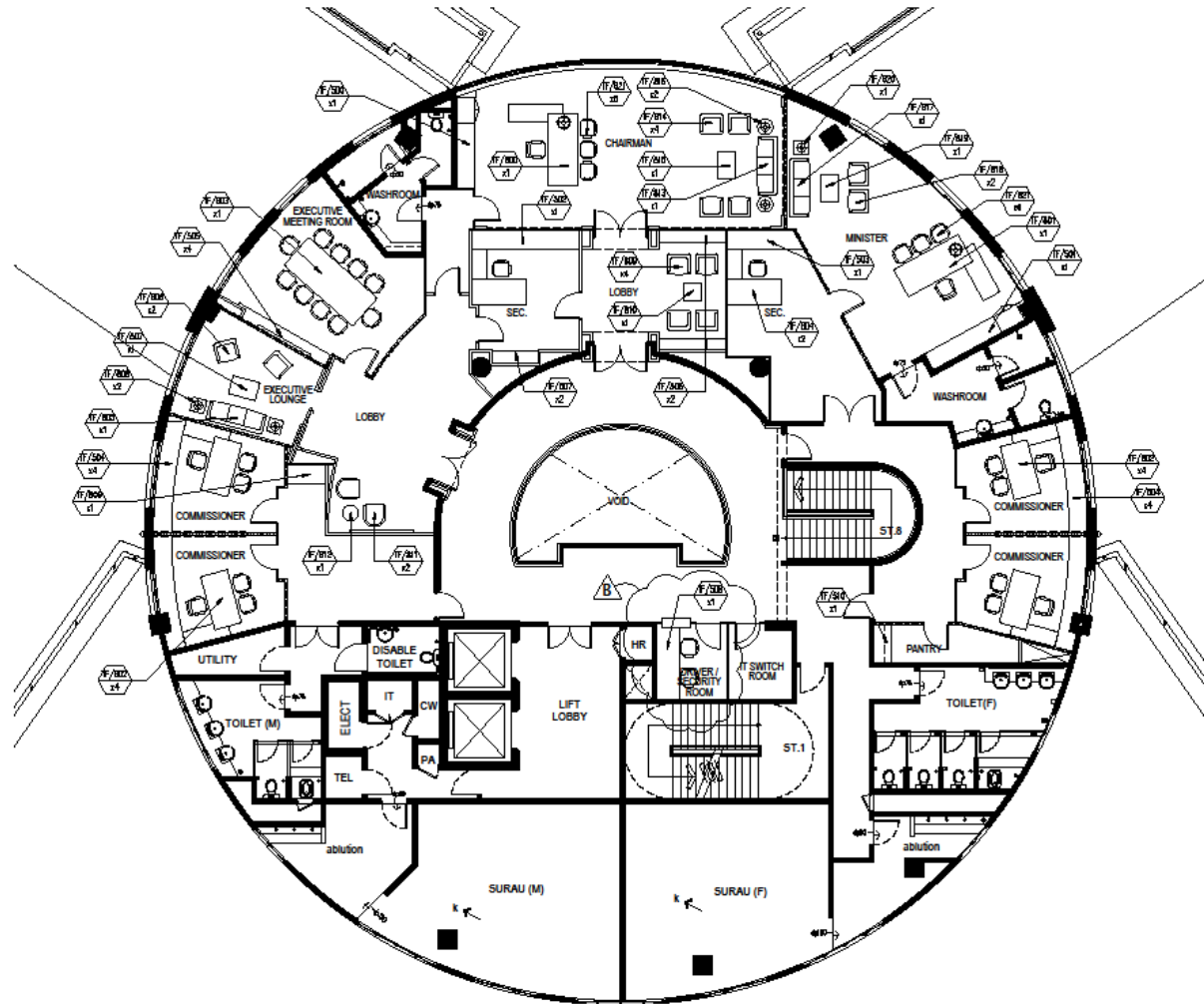


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Drawing – 2nd Floor



Drawing – 3rd Floor





Tender Compliance

How to purchase Tender Document

[URL : https://msmart.mcmc.gov.my/web/index.php](https://msmart.mcmc.gov.my/web/index.php)

Procurement Code of Ethics

Video Tutorial

Contact Us
03-8688 7967

M MSMART - How to purchase RFP/Tender Document

Watch later Share

HOW TO DOWNLOAD RFP /




How to Purchase Tender Documents

M MSMART - How to pre-register for RFP/Tender Briefing

Watch later Share

HOW TO REGISTER FOR RFP / TENDER BRIEFING



How to Register for Tender Briefing

M MSMART - How to pre-register for RFP/Tender Site Visit

Watch later Share

HOW TO REGISTER FOR RFP / TENDER SITE VISIT



How to Register for Tender Site Visit

M MSMART - How to submit online IFQ/RFQ

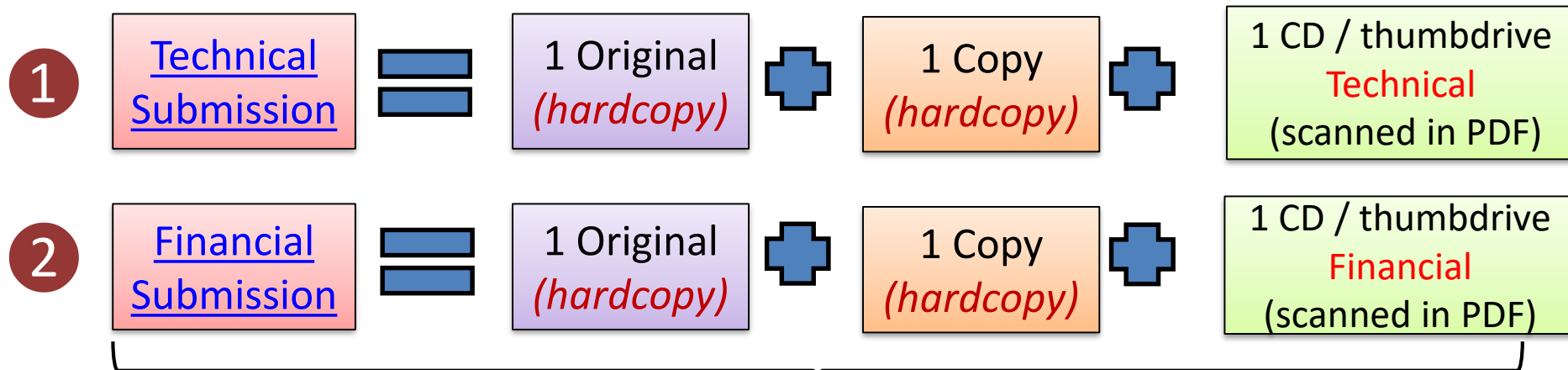
Watch later Share

HOW TO PARTICIPATE AND SUBMIT ONLINE IFQ / RFQ



How to submit quotation online

Each tender submission shall comprise :



Shall be type written & in English language

To complete [Acknowledgement Form](#) provided at the counter.



Important Notes...



All information & updates are at MCMC Website



Attach the Tender Deposit to the Form of Tender Document (Appendix B).
- Tender submissions without the Tender Deposit shall be **disqualified**.



Be aware and comply with the **required signatories**.

- Ensure that the Tenderer's official company stamp and authorised signature appear on all pages of the Financial Submission only.



No company name/info in Technical Submission.

- Failure to comply with this may **invalidate** the Tenderer's tender submissions.



The MCMC Tender Secretariat will be the only **point of contact** for this project.

tender@mcmc.gov.my



Tender Timeline

Tender Issuance

Tender Briefing and Site Visit Session

Tender Clarification Closing

Tender Submission / Tender Closing

17 Sept 2020 (Thursday)

25 Sept 2020 (Friday)

8 Oct 2020 (Thurs)

15 Oct 2020 (Thurs)



🕒 Before 5.00pm

Strictly via email only to tender@mcmc.gov.my

🕒 On or Before 12:00pm

📍 MCMC (Old Building)
Off Persiaran Multimedia
63000 Cyberjaya

* Refer to Tender Document
- Late submission shall be **rejected**



Thank You