



Suruhanjaya Komunikasi dan Multimedia Malaysia

Malaysian Communications and Multimedia Commission

MCMC Tower 1, Jalan Impact, Cyber 6

63000 Cyberjaya, Selangor Darul Ehsan

Tel: 6 03-86888000 Fax: 6 03-86881000 <http://www.mcmc.gov.my>

**APPLICATION FOR APPARATUS ASSIGNMENT(S)
(MOBILE SERVICE: SHIP STATION)**

<input type="checkbox"/> New apparatus						
<input type="checkbox"/> Existing apparatus	Client ID no.:		Assignment no.(s):		Call sign:	

Application Fee
RM60
per application

To be used when applying for ship station apparatus assignment(s)

IMPORTANT NOTE: Please ensure to fill this section with complete particulars of ship owner.

1. CLIENT INFORMATION

Organisation name:			
Applicant name:			
Business / Residential address:			
Town / State:		Postal code:	
Billing address: (if different from above)		Postal code:	
Telephone (office/home):		E-mail:	
Contact person:		Company / Business reg. no.:	
Nature of business:		Passport / IC no.:	

2. SHIP INFORMATION

Vessel name:					
IMO no.:					
Call sign:					
Port Registry:					
Gross vessel tonnage:					
AAIC no.:					
Vessel type: (e.g. merchant, yacht, tugboat, fishing)					
Area of operation:	<input type="checkbox"/> Port limit area	<input type="checkbox"/> A1	<input type="checkbox"/> A1+A2	<input type="checkbox"/> A1+A2+A3	<input type="checkbox"/> A1+A2+A3+A4

3. INSTALLED APPARATUS INFORMATION

Please complete **Attachment I**

4. DO YOU HAVE A LICENCE / ASSIGNMENT UNDER THE COMMUNICATIONS AND MULTIMEDIA ACT 1998? IF SO, PLEASE PROVIDE DETAILS OR A COPY OF YOUR LICENCE / ASSIGNMENT.

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5. PLEASE STATE THE REQUIRED VALIDITY DATE AND PERIOD.

Date:	Date assignment is issued OR Date required _____ (Please state the date)
Period (from 3 months to 5 year):	

6. I CERTIFY THAT THE STATEMENTS MADE IN THIS APPLICATION ARE COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE, THE APPARATUS IS TYPE APPROVED FOR USE IN MALAYSIA AND IT WILL BE USED ONLY FOR THE PURPOSES AUTHORIZED BY THE MINISTER OF COMMUNICATIONS AND MULTIMEDIA MALAYSIA.

Signature:		Date:	
Name of signatory:		I.C. no.:	
Business / Company stamp:			

Note: Please enclose the following:

1. A copy of applicant's identification card or passport;
2. A copy of the Certificate of Registry (CoR) issued by Marine Department of Malaysia or Langkawi International Yacht Registry (LIYR) / a copy of Boat License certificate issued by Marine Department of Malaysia / a copy of Fishing Vessel License certificate issued by Department of Fisheries Malaysia;
3. Digitally Certified True Copy (CTC) of incorporation of private company (CTC of SSM's registration under Companies Act 2016);
4. Letter of appointment/authorisation from ship owner (if submission is done by ship agent/ship manager or third party (if applicable));
5. A copy of Bill of Sales for the change of ownership (if applicable); and
6. A copy of the Surveyor Report (if applicable).

FOR MCMC USE ONLY

Fee paid:	
Cheque or Bank in slip no.:	
Receipt no. / date:	
Spectrum Plan checked:	

INSTALLED APPARATUS INFORMATION**Attachment I**

EQUIPMENT	MANUFACTURER	MODEL	SERIAL NO.	QUANTITY	FREQUENCY RANGE (MHz)	POWER (W)
GMDSS EQUIPMENT						
VHF TRANSCEIVER:						
VHF MOBILE:						
SEARCH AND RESCUE TRANSPONDER (SART)						
AUTOMATIC IDENTIFICATION SYSTEM (AIS) SART						
EMERGENCY POSITION INDICATING RADIO BEACON (EPIRB):						
NAVTEX RECEIVER:						
MF/HF TRANSCEIVER:						
INMARSAT SATELLITE COMMUNICATION:						
OTHERS: -Please specify						
1.						
RADIONAVIGATION EQUIPMENT						
MARINE RADAR:						
AUTOMATIC IDENTIFICATION SYSTEM (AIS):						
GLOBAL POSITIONING SYSTEM (GPS):						
OTHERS: -Please specify						
1.						
2.						

INSTRUCTIONS ON COMPLETING THE FORM

1. INTENT

- 1.1 The intent of this document is to provide applicants with instructions to assist them in completing the APPARATUS ASSIGNMENT(S) SHIP STATION FORM.
- 1.2 The SHIP STATION FORM is to be completed by the applicant and submitted to the Malaysian Communications and Multimedia Commission office for processing.
- 1.3 Please complete one SHIP STATION FORM per vessel.
- 1.4 The application fee is **RM60.00** per application.
- 1.5 Cheque, postal order or money order should be made payable to the “**Suruhanjaya Komunikasi dan Multimedia Malaysia**” or by online payment through MCMC’s website at www.mcmc.gov.my.
- 1.6 Print clearly – illegible, unclear or incomplete application forms may delay processing.

2. PROCEDURES

- 2.1 Each application contains 6 sections as follows:

Section 1 for client information.

Section 2 for ship information.

Section 3 for installed apparatus information (Please complete Attachment I).

Section 4 for information on existing license or assignment.

Section 5 for validity period required (3 months up to 5 years).

Section 6 for applicant’s certification and signature.

- 2.2 New Apparatus

If the application is for a new station, i.e the applicant does not have any licensed transmitters or receivers at the station, please indicate this by checking the “New apparatus” box. NOTE: if the client has existing license(s) /assignment(s), then the client ID number field should be completed to assist MCMC officer in locating the applicant’s information in the Spectrum Management System (SpMS) database.

- 2.3 Existing Apparatus Assignment

Please indicate if the application is for a modification in an existing apparatus assignment, such as a change of frequency, addition of new frequency or change of location. Please indicate this by checking the “Existing apparatus” box, entering the client ID number, the assignment number, and the callsign, found on the existing license/assignment, in the appropriate fields of the form.

- 2.4 Client Information

This section requests particular information on the applicant (individual, business or company).

- 2.4.1 Addresses

Please indicate your Business / Residential address for assignments and other correspondence. Please indicate if a separate address is needed for all billing correspondence.

- 2.4.2 Contact

This section informs MCMC on how and who to contact for more information on the application to avoid any delay.

- 2.5 Ship Information

Please fill in related information on the ship station and attach the certificate of registration issued by the Marine Department Malaysia.

- 2.6 Installed Apparatus Information

Please provide information such as equipment, manufacturer, frequency and part no. being installed at the station as specified in **Attachment I**.

2.7 Comments/ Remarks

Please provide details existing license/assignment(s) under the Communications and Multimedia Act 1998. Please include any comment or remark that may assist MCMC in processing the application. If required, please provide attachments.

2.8 Certification and Signature

Please READ CAREFULLY the certification, sign and indicate the date, the name and NRIC number of the signatory should be PRINTED clearly where indicated, and the business or company stamp should be placed at the bottom of the page.